



A VOICE FROM PRISON

A Voice From Prison Board Charter

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• Purpose:

This Charter outlines the roles and responsibilities of The Board as well as the key elements of its operation.

• Board Purpose:

The Board supports the vision of the organization A Voice From Prison and engages to advance its mission. The Board works to articulate the goals of A Voice From Prison and is responsible for developing the appropriate strategies to accomplish those goals.

• Roles and Responsibilities:

Fiduciary Duties

- The directors of the Board serve as stewards and are bound by duty to act in the best interest of the organization.
- The Board provides oversight and ensures that proper measures are in place to effectively evaluate the organization's activities.
- The Board must ensure the responsible effective distribution of its resources.
- The Board ensures that the organization is in compliance with the law, and that its members follow the regulations and standards set forth by the organization.

Ongoing Duties

- The Board must contribute to and engage in the development and growth of the organization, including by not limited to: fundraising, advocacy, and recruitment.
- The Board is responsible for keeping informed on issues that concern the organization.
- The Board will meet quarterly, with the Chair and/or the Vice-chair presiding.
- The Board will keep and distribute accurate minutes of meetings.
- The Board will review this charter periodically and may amend it at any time.

• Membership and Term:

The Board will appoint the chair, vice-chair and the other members of the committee, each member to serve a one-year term, for up to ten years in total. The Board shall have a minimum of three members and a maximum of seven members. Appointment to the committee requires a majority vote of the directors in office. The Board may appoint or remove a member at any time, with or without cause. Membership of the Board shall be disclosed in the annual report.



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